



GENERAL CONDITIONS

- IFUW international fellowships and grants are open only to women graduates who are members of the International Federation.
- The awards are for research, study or training to be undertaken within the period 1 April 2011 to 11 December 2012 and are not renewable. An applicant successful in a previous competition may not apply again.
- The awards are for work in any branch of learning.
- There is a single application form for all of the awards listed below. The selection committee determines the appropriate award for each recipient.

CONDITIONS GOVERNING FELLOWSHIPS

British Federation Crosby Hall Fellowship - 2 500 pounds sterling

CFUW/A. Vibert Douglas International Fellowship -12 000 Canadian dollars

Ida Smedley MacLean International Fellowship - 8 000 to 10 000 Swiss francs

- Fellowships are intended to enhance the original research on which a postgraduate applicant is already engaged. Applications from women who have not already successfully completed the first year of a doctoral degree in a university recognised by IFUW will not be considered.
- Fellowships are for projects requiring eight to twelve months' work in a country other than that in which the applicant was educated or habitually resides.
- Fellowships are not intended to cover all an applicant's living expenses; applicants must show that other funds are in hand or arranged to cover the whole period of tenure.
- The British Federation Crosby Hall Fellowship, funded by the BFWG Charitable Foundation, funded is reserved for women wishing to study or undertake research in Great Britain.
- All other Fellowships may be held in any country except that in which the applicant was educated or habitually resides.

CONDITIONS GOVERNING GRANTS

NZFGW Daphne Purves International Grants – 3 000 to 6 000 Swiss francs

Winifred Cullis Grants - 3 000 to 6 000 Swiss francs

Dorothy Leet Grants - 3 000 to 6 000 Swiss francs

- Grants are awarded for specialized training, independent research, or to assist in the completion of a postgraduate degree. Proposals will require at least two months' work in a country other than that in which the applicant was educated or habitually resides.
- The Dorothy Leet Grants are reserved for women graduates from countries with a comparatively low per capita income and for those who either wish to work as experts in these countries or whose research is of value to such countries. All applicants should explain how their research or training will benefit women and girls in such a country.

REGULATIONS APPLICABLE TO ALL APPLICATIONS

- All applicants must be women graduates and either a member of one of IFUW's national federations and associations or an IFUW Independent Member.
- Fellowships and grants must be taken up within the period 1 April 2011 to 31 December 2012. Proposals for work that will be completed before 1 June 2011 will not be accepted.
- To be eligible for a fellowship, applicants must have completed the first year of a doctoral degree.
- To be eligible for a grant, applicants must have been accepted for admission to the institute where the work will be carried out.
- Before submitting an application, candidates must establish that they are qualified to apply for any necessary visas.
- IFUW must be notified promptly of any change in the status of an application arising from the acceptance of another award or failure to obtain entry to the proposed place of study.
- Any changes in a recipient's plan of research, study or training differing from the application must have prior written approval of the selection committee.
- Within six months of concluding the work undertaken under the tenure of the fellowship or grant, the recipient must submit a written report on the work accomplished.
- The financial assistance given by IFUW must be acknowledged in any published material embodying the results of the work carried out.

APPLICATION PROCEDURE FOR MEMBERS OF IFUW NATIONAL FEDERATIONS AND ASSOCIATIONS

- Your completed application form must be submitted to your national headquarters.
- **Candidates who have not yet completed the first year of a doctoral degree:** you must arrange for a letter certifying acceptance by the university or institution where you hope to enrol to be sent to your NFA before the closing date.
- **All candidates:** If part of your research/study/training will be undertaken at another university or institution, you must also arrange for a letter certifying acceptance by that university or institution to be sent to your NFA before the closing date.
- The deadline differs from country to country, but normally falls between early August and mid-September 2010. Please ask your national federation or association for the exact date.
- The preliminary screening will take place at the national level. Each federation and association may select up to three applicants for consideration by the international selection panel. National federations and associations must email electronic copies of applications of all national finalists to fellowships2011@ifuw.org **no later than 1 October 2010**.

APPLICATION PROCEDURE FOR IFUW INDEPENDENT MEMBERS

- Electronic copy of your application must be emailed to fellowships2011@ifuw.org **no later than 1 October 2010**.
- **Candidates who have not yet completed the first year of a doctoral degree:** you must arrange for a letter certifying acceptance by the university or institution where you hope to enrol to be sent to fellowships2011@ifuw.org before the closing date.

Do NOT send general enquiries to fellowships2011@ifuw.org, as they will not receive a response. This address is only for submitting applications. Please read the award criteria carefully. IFUW staff cannot give opinions as to the fundability of particular programmes of study.

- **All candidates:** If part of your research/study/training will be undertaken at another university or institution, you must also arrange for a letter certifying acceptance by that university or institution to be sent to felcom-international@ifuw.org before the closing date.
- The preliminary screening of these applications will be done by a panel which will select up to five candidates for consideration in the final selection round.

SELECTION CRITERIA

Applicants must provide adequate information to address all of the following criteria:

- Motivation for research, study or training
- Originality and feasibility of proposed plan of research, study or training
- Extent to which the specialized knowledge and skills to be acquired will benefit women and girls
- Extent to which the specialized knowledge and skills to be acquired will further the applicant's career
- Planned work or activity after completion of the research, study or training

APPLICATION INSTRUCTIONS

General

- Candidates must complete the **2010/2011** application form. Applications submitted on forms from previous competition years will automatically be rejected.
- Applicants should note that it is preferable, and in their own interest, that applications be submitted in English. Applications will be accepted in French or Spanish, but **must** be accompanied by a translation into English of the 800 word summary of proposal (application form section 3).
- All questions must be answered. If a question is not applicable, the letters "NA" should be typed in the blank.
- Answers must not exceed the space or word limit indicated on the application form.
- Abbreviations must not be used, except in bibliographic citations. Members of the selection committee may be unfamiliar with the abbreviations in use in your country.

Notes for Section 2: Support Requested

- The title of your proposed research, study or training should be concise and clearly describe the exact nature of the project.
- The maximum length of tenure is twelve months.
- The period for which an IFUW award is requested may begin no earlier than 1 April 2011 and must be completed no later than 31 December 2012.

Notes for Section 3: Summary of proposal

The summary of your research, study or training programme must be limited to 800 words on pages 2 & 3 of the application form.

- Proposals for research should include: objectives of the investigation or critical interpretation; the hypothesis to be tested (if applicable); a description of the methodology to be used, with reference to relevant literature; an indication of the present status of the work; a list of steps to be undertaken; an estimation of the time required to complete the project; and your reasons for selecting the place of study.
- Proposals for study or training should include: reasons for undertaking the programme, a list of courses to be taken and the reasons for your place of study. If you are currently enrolled in the programme, please give your present status and an estimated completion date.

Notes for Section 4: Financial details

- All budget figures must be given in Swiss francs. Requests submitted in other currencies will not be considered.
- IFUW awards may not be used to cover either travel or support costs for dependants.
- The maximum level of funding which may be requested is 10 000 Swiss francs. **It is important that any budget figures not be inflated and that all relevant details are included.**

Notes for Section 12: Referees

In addition to completing the form, you must select three referees familiar with and able to appraise your academic work. An applicant enrolled for a doctoral degree must include her principal academic supervisor for the six months immediately preceding submission of the application. On the application form you must provide for each referee: title, name, position, postal and e-mail addresses, and telephone and fax numbers.

Do NOT include letters of reference with your application.
IFUW will contact your referees after your application has been received.

Summary for Press Purposes:

On the last page, you are asked to provide a brief summary or description of your academic and professional background and the work you are proposing to undertake. If you receive an award, this summary will be used in press releases in IFUW publications and news media. For this reason, the description should be in terms easily understood by the general public.

ADDITIONAL INFORMATION

Competition results

National federations and associations and all finalists will be notified of the competition results no later than 1 March 2011.

Important: Notification of Any Changes in Your Plans

Both IFUW and your national federation or association, if applicable, must be informed immediately should you receive additional funding, or if admission to the proposed place of study is refused, or if there is any other change in your plans. IFUW's address is as follows:

International Federation of University Women
10, rue du Lac, 1207 Geneva, Switzerland
Telephone: (41.22) 731.23.80; Fax: (41.22) 738.04.40
Email: fellowships2011@ifuw.org